

**TOOELE COUNTY BOARD OF HEALTH MEETING**

September 24, 2019

151 N. Main Street Tooele, Utah

**PRESENT:**

Board: Commissioner Tom Tripp, Kyle Memmott, Anthony Howes, Linda McBeth, Colleen Johnson, Brian Johnson, Michael Wells

Absent: Devan Clevenger, Brent Marshall

Staff: Jeff Coombs, Ericka Jordt, Jamie Zwerin, Scott McKenzie, Bryan Slade, Kendra Muir, Brad Gillies

<b>TOPIC</b>	<b>DISCUSSION/FINDINGS</b>	<b>RECOMMENDATIONS/ ACTIONS</b>
Welcome- <i>Chair</i>	Linda McBeth called the meeting to order at 6:30 p.m. and welcomed everyone.	
Approval of July 16, 2019 Meeting Minutes. (Action Item) <i>Chair</i>	Linda asked for a motion to approve the July 16, 2019 meeting minutes.	Brian Johnson made a motion to approve the July 16, 2019 meeting minutes, Kyle Memmott seconded the motion, all voted in favor, motion approved. Tom Tripp abstained from voting due to not being able to attend the entire meeting.
Installation of New Board Member (Action Item) <i>Chair</i>	Linda led Michael Wells in the Oath of Office. Michael Wells will fulfill the Professional Health Provider position recently vacated by Lynn Falkner. Michael introduced himself and shared his background in the health field.	Michael Wells was sworn in as a member of the board, he will finish fulfilling Lynn Falkner's term.
Report on National /State BOH Meetings (Information Item)	Linda announced the next National Association of Local Boards of Health (NALBOH) conference will be held in Grand Rapids, MI in August 2020, all members are invited to attend.	

<p><i>Brent Marshall Scott McKenzie, Anthony Howes</i></p>	<p>Scott McKenzie gave the group a handout from a recent training presented at the Annual Symposium on Adverse Childhood Experiences (ACEs). ACEs are traumatic events occurring before age 18. ACEs include all types of abuse and neglect as well as parental mental illness, substance use, divorce, incarceration, and domestic violence. The higher the number of ACEs that a child is exposed to can increase their risk for risky health behaviors, chronic health conditions, low life potential and early death. Contact Scott if you would like additional details on this training.</p> <p>Anthony recently attended the NALBOH conference. He shared a handout from a training he attended on opioid misuse. It was stressed how important it is to get this information into the hands of the policy makers. The Opioid Misuse Community Assessment Tool is an online tool that highlights county-level relationships between overdose deaths and socioeconomic factors, including poverty, unemployment, education and disabilities for counties across the United States. It can also be used to locate treatment facilities. The tool can be found at <a href="https://opioidmisusetool.norc.org">https://opioidmisusetool.norc.org</a>. They are looking to add additional information to the tool in the future from agencies like the Drug Enforcement Agency and Centers for Disease Control.</p>	
<p>Board Member Assignment Reports (Information Item)</p> <p><i>Chair</i></p>	<p>Tom reported on the opiate lawsuit that Tooele County is engaged in, so far two states have settled but the state case is not moving much. Tom confirmed Tooele County is tied in with the state.</p> <p>Kyle did not have an update at this time, they have combined with another group and will not be meeting again until October 3<sup>rd</sup>.</p> <p>Anthony attended the Public Hearing for the changes to the Wastewater Disposal regulation, there was not any attendance from the public.</p> <p>Collen did not have an update at this time.</p>	
<p>Environmental Health Update- Proposal to Approve Language</p>	<p>Bryan Slade reported no comments were received during the thirty-day comment period nor at the Public Hearing held last week on the proposed addition of language to Regulation #12 Wastewater Disposal regarding Alternative Septic Systems. He explained the difference between conventional and alternative systems and explained that the reason for requiring</p>	<p>Tom Tripp made a motion to approve and adopt language to Regulation #12 Wastewater Disposal, Anthony Howes</p>

<p>about Alternative Systems to Regulation #12 Wastewater Disposal (Action Item)</p>	<p>these types of alternative systems is due to an effort to reduce the amount of nitrate levels in the groundwater. These alternative systems put out a much cleaner effluent than conventional systems, this will help reduce the nitrate level output. Bryan added that only new subdivisions not connecting to a sewer system and that consist of lots less than 5 acres in size will be required to install these alternative septic systems. As of now Tooele County only has one alternative system currently in use, however a minor subdivision in Erda has obtained 5 permits for these types of systems. These alternative systems will require additional administrative work for record keeping, annual inspections, issuing and renewing of annual operating permits, recording of water sampling results, ensuring compliance of required routine cleaning and maintenance. Kyle Memmott asked if the health department has enough staff to handle this change? Bryan explained that annual operation and maintenance inspections will be done by third party, Level 3 Certified Onsite Wastewater Operators. The health department will only conduct the initial installation inspection, Bryan is currently certified to do these inspections. If it becomes too burdensome, other staff may be required to acquire Level 3 Certification to inspect these systems. Colleen Johnson asked if a sewer system is eventually installed would the home owner be required to connect? Bryan stated it is unknown at this time but there would probably be an incentive given to these homeowners to connect and allowed additional time to complete the connection. Tom stated people should be required to install their septic system in the front of their house to provide easier and less expensive connection once a sewer system is available. Bryan replied it is an encouraged practice but not required and depending on lot size it may not be feasible to install the septic system in the front of the home. Bryan added that there is a requirement that septic tanks are buried no more than 4 feet underground, but there are a lot of older systems that are buried much deeper.</p>	<p>seconded the motion, all voted in favor motion approved.</p>
<p>Event Calendar (Information Item) <i>Scott McKenzie</i></p>	<p>Scott shared a list of 2019 Fall Community Events. Jamie Zwerin, Aging Services Director added upcoming events such as the Senior Expo on Saturday Sept. 28<sup>th</sup> from 10am-1pm, Lunch &amp; Learn for Caregiver’s every Friday in October and Medicare Open Enrollment starting October 15<sup>th</sup>-December 7<sup>th</sup>. Linda would like to have this list regularly shared at these meetings.</p>	
<p>Health Officer’s Report Herd Immunity &amp;</p>	<p>Jeff showed the group a presentation titled Tooele County Vaccination Exemption Rates – The Community Decline in Herd Immunity. Jeff shared the definition of herd immunity and stressed that it is critical that this board understands its importance to our community. Herd</p>	

<p>School Vaccination Exemptions Legislative Update (Information Items) <i>Jeff Coombs</i></p>	<p>immunity also protects those individuals that cannot be immunized because of certain medical reasons. The greater the proportion of individuals in a community who are immune, the smaller the probability that those who are not immune will come into contact with an infected individual. Once a certain threshold has been reached, herd immunity gradually eliminates a disease from a population. This elimination, if achieved worldwide, may result in the permanent reduction in the number of infections to zero, called eradication. This method was used for the eradication of smallpox in 1977. Opposition to vaccination has posed a challenge to herd immunity by allowing preventable diseases to persist or return in communities with inadequate levels of herd immunity. A graph was shown that listed the immunization rates by school and grade in Tooele County including charter and private schools. Another graph showed a considerable increase in the last 15 years of the number of kindergarten students receiving vaccine exemptions, meaning those who have opted out for various reasons from being vaccinated. For the 2018/2019 school year 5.66% received an exemption and of that percentage 5.49% of those were for non-medical reasons. At the kindergarten level we are starting to see a decrease in immunizations which could result in an increase of measles cases as has happened in several other states. In the event of a measles outbreak in one of the schools with a high exemption rate, a large number of non-immunized students and staff will be prevented from coming to school. As a health department we would exclude students/staff that have not been immunized for 21 days from the last case and every new case starts the 21-day exclusion period over. Jeff feels it is important for this board to know this because after doing the exclusions he would then come back to this board for ratification. Linda asked if education could be done at the schools? Kendra Muir stated the state immunization program is currently working on presenting a questionnaire to school secretarial staff on how they handle students enrolling who are not immunized. Jeff added that he feels the increase in exemptions is due to a change in the exemption process that the state made 3 years ago, the process is online now so it is much easier and faster for parents to obtain an exemption whereas before they would have to come in to the health department and be educated by a nurse on the benefits and risks of immunizations before getting an exemption. Tom reported on an article produced by BYU that received strong kick back on social media from anti-immunization groups and they saw their vaccination rates drop. Jeff added that for years, Tooele had the second lowest exemption rate in the state, current numbers show we are eighth in the state out of 13 counties.</p>	
<p>Financial Update</p>	<p>Brad presented the Actual vs. Budget Report -Eight Months Ended August 31, 2019(67% of</p>	

<p>Finance Report (Information Item) <i>Brad Gillies</i></p>	<p>the year). The report was not sent out for review before the meeting because the county did not have the final numbers ready in enough time. He explained that operating revenues are at 61.4% and expenses are at 54.1%. He added that revenues and expenses fluctuate throughout the year due to when grants and contract payments are received. At the time of this report flu vaccines had not yet been purchased which accounts for the lower expense percentage as well as a payment from the state of about \$250,000 had not yet been received from which accounts for a slightly lower revenue percentage. Through the end of this year the budget will reflect payment for a percentage of the salary for a new position titled Mental Health Administrator recently filled by Gary Dalton. Tom explained that once the county switches over to a 5-member council with an appointed manager this position will then directly report to the county manager and not the health department per state statute. Scott added that the program plan is to filter off administrative fees from Medicaid and other federal grants that go towards the mental health programs so that the position will eventually be paid for through those methods such as other counties do. Several projects are in the works that will be paid out of the Active Transportation funds, any amount not spent will go back to the Fund Balance. It is projected to end up operating slightly under budget leaving funds to add to the Fund Balance at the end of the year. That would also allow us to request transferring additional funds to the Capital Improvement Fund at year end. Tom asked if the total operating revenue includes the tax levy and other miscellaneous funds, Brad confirmed it only includes revenue collected from fees for services and grants. Tom asked what expenses are paid for from the Board of Health account, Brad explained the majority is the UALBOH association dues, and the remaining is the travel expenses for state and national conferences.</p>	<p>Tom made a motion to approve the report as presented, Linda stated it was an information item, so no action was necessary, Tom withdrew the motion but noted that other boards approve their financial report at every meeting. Jeff felt it is good idea to vote on the budget report and going forward it will be changed to an action item.</p>
<p>2020 Tentative Budget Approval (Action Item) <i>Brad Gillies</i></p>	<p>Brad presented TCHD 2020 Proposed Budget. Some changes have been made since this report was initially sent to the board to review before the meeting. The report includes changes made after final numbers were given for wages and salaries for all departments. Brad and the county auditor have already reviewed the report together and made necessary changes. Brad explained the county contribution is payment for rent of the building, but it does not come from the general funds. It is a pass-through transaction that works as an in-kind contribution that we have to show for matching purposes on some contracts and grants. Changes for each department from last year to this year were explained, some changes included increase/decrease in expected fees for services, interest collected from county funds now being forecasted in to the budget and recorded during the year instead of annually, decrease in grant money for programs such as opioid start up programs, decrease</p>	

	<p>in the number of visits for dentures by Medicaid patients, wages and personnel changes which included benefit coverage, combining of positions and promotions, proposed COLA increase etc. Jeff added that the county asked each department to reduce their overall budget by 1.5% (minus salaries and benefits), that objective was met in both Health and Aging Services with a 7% cut for county related expenditures. Tom identified a \$88,000 change from the initial report to tonight's report, Brad explained the difference comes from increasing two dental clinic positions from half time to three quarter time which qualifies them for full benefits, and a promoted employee with benefits in Environmental Health. Tom asked what the health department will do if they have a decrease in revenue? Brad answered that there are several things that could be done including using money from the fund balance, adjust the budget going forward or as has happened in the past when a large contract expired a grant dependent employee was let go. Scott noted that unlike the county budget, we have the federal budget coming in six months ahead when projecting for the next year. A 2.4% COLA increase has been projected for county employees, this figure has been included in the budget. Although an increase is projected in revenue collected for immunizations, expenses have also risen to purchase additional vaccine. Active Transportation line will not be put in the budget for next year, instead if projects arise that need funding a midyear request will be made to move funds from the fund balance to this line. It has also been budgeted for an increase in cost for next year's Household Hazardous Waste Collection Day, the event continues to grow so alternative options are being looked at. Brad added that this year \$521, 000 was budgeted to use from the Fund Balance, the amount was reduced to \$151,000 for next year. Jeff reminded the group that both himself and Brad are available at any time to answer questions about the budget. Jeff thanked Brad and Tracy for their work on the Health and Aging Services budget, they both work closely with the County Auditor and County Commissioners. Jeff asked for the board to consider approving this tentative budget before presenting it to the County Commissioners for final approval.</p>	<p>Tom Tripp recommended approving the 2020 Tentative Budget as presented, Kyle Memmott seconded the motion, all voted in favor and the motion passed.</p>
<p>Health Promotion E-Cigarette Tax Resolution (Action Item) <i>Scott McKenzie</i></p>	<p>Scott explained that the state did not yet have a resolution finalized so this agenda item will change from an action item to a discussion only item. Jeff handed out a letter drafted by Senator Vickers, E-Cig Workgroup, Utah Assoc. of Local Health Departments and others. Jeff feels the resolution will be largely drafted around this letter and should be finalized very soon. At the November 12<sup>th</sup> meeting a resolution will be presented to this board that will be forwarded to the state legislature asking for support from the state. Linda reported as discussed at the Utah Assoc. of Local Boards of Health meeting that members are asked to</p>	

	contact appropriate legislators to express support of the resolution. Linda asked Colleen to get the correct contact information for the next meeting.	
Board Members Comment/Concerns	<p>Tom Tripp brought up that Zyn- a nicotine product retailer was a major sponsor at the Country Fan Fest event this summer. Jeff explained that at the time of the event the state had not yet defined if this product was classified as a tobacco product, so they were allowed to participate at the event. Scott reported that the state has since clearly defined Zyn as a tobacco product and going forward, they will be prohibited from events and have to follow the same rules as other tobacco products. Jeff added that the County Attorney's office is aware of the change.</p> <p>Mike Wells thanked everyone for their services and is glad to be part of this experience. Jeff thanked Mike and recognized him as being instrumental in starting the Healthy Smiles Dental Clinic.</p>	
Public Comments	There were no comments given.	
Meeting Adjourn	Linda entertained a motion to adjourn the meeting.	Tom Tripp made a motion to adjourn the meeting at 8:14 pm, Colleen Johnson seconded the motion, meeting adjourned.

Attachments: Regulation #12 Wastewater Disposal, Community Events List, E-Cigarette Letter, ACE, Medicare Open Enrollment, Caregiver Lunch & Learn, Actual vs. Budget Ended Aug. 31, 2019, TCHD FY2020 Proposed Budget